

EXPERIENCE & QUALIFICATIONS

Construction Equipment

Indicate training & experience in the following	Formal Training (Check)	Years of Experience	Indicate training & experience in the following	Formal Training (Check)	Years of Experience
Backhoe			Boring Machine		
Trencher			Welder		
Directional Drilling Machine			Dozer with Sideboom		
Generator			Tractor		
Chainsaw			Asphalt Roller		
Trackhoe					
Bulldozer					

Clerical Experience

Indicate training & experience in the following	Formal Training (Check)	Years of Experience	Indicate training & experience in the following	Formal Training (Check)	Years of Experience
Typing (wpm)			Copier		
Shorthand (wpm)			Accounting		
Billing					
Filing					
Computers (indicate software)					
Ten Key					
Fax					

Driving Experience

Class of Equipment	Type of Equipment	From	To	Total Years Experience
Straight Truck				
Tractor and Semi-Trailer				
Dump Truck				
Other				

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I further authorize investigation of all statements contained in this application including permission to obtain a motor vehicle report under the Fair Credit Reporting Act for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship with Distribution Construction Co. also known as DCCo. is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of my employment with Distribution Construction Co. I certify that by my signature below I am authorizing release of any medical information that may relate to my position with Distribution Construction Co.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I understand, also that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE

THIS SECTION TO BE FILLED OUT BY RESPONSIBLE OFFICER OR COMPANY REPRESENTATIVE

Interview Process	Superior	Good	Fair	Below Average	Poor	Written Record on File
Application						
Interview						
Physical Exam*						
Past Employment						
Written Exam						
Road Test						
Policy/Traffic Record						

***Driver Applicants Only**

Signature of Interviewing Officer _____

Date _____

IF NOT HIRED, SUMMARY REPORT OF REASONS SHOULD BE PLACED IN FILE

DRIVER EXPERIENCE & QUALIFICATION Answer the questions in this section only if applying for driver position

LICENSES – Driver licenses held in past 3 years must be shown

State	License Number	Type	Expiration Date

- A. Have you ever been denied a license, permit or privilege to operate a motor vehicle?
Yes _____ No _____
- B. Has any license, permit or privilege ever been suspended or revoked? Yes ___ No ___
- C. Have you ever been disqualified for violations of the Federal Motor Carrier Safety Regulations?
Yes _____ No _____

If you answered “yes” to A, B, C, provide a statement giving details

List states operated in during last five years _____

List special courses or training that will help you as a driver _____

Accident Review for past 3 years (Attach separate sheet of paper if more space is needed)

Date	Nature of Accident (Head on , Rear End, Upset, etc.)	Fatalities	Injuries

Traffic Convictions and Forfeitures for the past 3 years other than parking violations

Location	Date	Charge	Penalty

DISTRIBUTION CONSTRUCTION CO.

AUTHORIZATION AND RELEASE FOR REFERENCE INFORMATION

The undersigned is seeking employment with Distribution Construction Co. (the Company). I understand that the Company may contact references listed on my application and prior employers as part of the application process. I authorize the Company to provide a copy of my application and/or this authorization and release to any references and to any of my prior employers and department of motor vehicles for purposes of a reference check and verification of information supplied by me.

I further authorize the Company to contact any prior employers and references given by me to inquire about my character and about matters related to any employment decision. I hereby release the Company from any and all liability for any damages that may result in the Company's conducting reference inquiries.

I further request that those persons or employers contacted by the Company give complete and truthful information about me. I request and authorize any such person and employer to release requested information and documents. I further release said persons and employers from any and all liability for any damages that may result in the furnishing of such information or documents to the Company.

Date

Applicant – signature

Applicant – name printed